

## COMMUNITY EVENTS

The Bendigo Volunteer Resource Centre (BVRC) provides vital links for promoting, facilitating, supporting and connecting volunteers and Volunteering Involving Organisations across Central Victoria.

We provide information and resources that can help you run a successful event that achieves your objectives. Every event needs to be planned in a timely manner, in a way that is easy to understand and manages the who, when, where and why!

BVRC has resources to help plan your next community event to ensure that you have every task covered. Remember it takes a lot of time to arrange guest speakers, locations, emergency management, promotion campaigns, insurances, council requirements and a myriad of other things that need to be addressed. We can share templates that will allow you to establish timelines to manage each task and develop volunteer roles that will support your event, along with some hints to keep things running smoothly.

**For further information, please contact:**

**Bendigo Volunteer Resource Centre**

**Bendigo Library, Hargreaves St. Entrance**

[training@bgovolunteers.org.au](mailto:training@bgovolunteers.org.au)

[www.bgovolunteers.org.au](http://www.bgovolunteers.org.au)

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